

Cleeve Park School Policy Statement on Provider Access

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to all students attending Cleeve Park School. This will enable providers to give them information about for the Education and Training offer; this complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme. This provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact **Mrs A Unger, Careers Co-Ordinator**.

Telephone: 0208 302 6418

Email: Amanda.unger@cleevepark-tkat.org

Opportunities for access

A number of events which are integrated into the careers programme will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Year Group	September to December	January to March	April to July	Throughout the year
Year 7			Activity week with outside speakers looking at employability skills	Assemblies 8.35am – 9am Visitors are welcome to do talks within

Year Group	September to December	January to March	April to July	Throughout the year
				<p>specific subject areas in lessons</p> <p>STEM activities in relevant subject areas</p>
Year 8	Lunchtime talks by employers	<p>Lunchtime talks by employers</p> <p>Joint annual Careers Fair at Chislehurst and Sidcup Grammar School</p>	Activity week with outside speakers looking at employability skills	<p>Assemblies 8.35am – 9am</p> <p>Visitors are welcome to do talks within specific subject areas in lessons</p> <p>STEM activities in relevant subject areas</p>
Year 9	Lunchtime talks by employers	<p>Lunchtime talks by employers</p> <p>Joint annual Careers Fair at Chislehurst and Sidcup Grammar School</p>	Activity week with outside speakers looking at employability skills	<p>Assemblies 8.35am – 9am</p> <p>Visitors are welcome to do talks within specific subject areas in lessons</p> <p>STEM activities in relevant subject areas</p>
Year 10	Lunchtime talks by employers	<p>Lunchtime talks by employers</p> <p>Joint annual Careers Fair at Chislehurst and Sidcup Grammar School</p>	<p>Career Workshop</p> <p>Go to work parent day</p>	<p>Assemblies 8.35am – 9am</p> <p>Visitors are welcome to do talks within specific subject areas in lessons</p>

Year Group	September to December	January to March	April to July	Throughout the year
				STEM activities in relevant subject areas
Year 11	Lunchtime talks by employers Career Interviews	Lunchtime talks by employers Joint annual Careers Fair at Chislehurst and Sidcup Grammar School	Apprenticeship talks	Assemblies 8.35am – 9am Visitors are welcome to do talks within specific subject areas in lessons STEM activities in relevant subject areas
Year 12	Lunchtime talks by employers WEX assembly	Lunchtime talks by employers Joint annual Careers Fair at Chislehurst and Sidcup Grammar School	Careers drop down day Access to apprenticeship talks	Assemblies 8.35am – 9am Visitors are welcome to do talks within specific subject areas in lessons STEM activities in relevant subject areas
Year 13	Lunchtime talks by employers Career Interviews UCAS registering	Lunchtime talks by employers Joint annual Careers Fair at Chislehurst and Sidcup Grammar School Student Finance talks		Assemblies 8.35am – 9am Visitors are welcome to do talks within specific subject areas in lessons STEM activities in relevant subject areas

Please speak to our named Careers Leader, Mrs Osman or Careers Co-Ordinator Mrs Unger to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students. (Policy can be found [here](#))

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school Career co-ordinator. The Resource Centre is available to all students at lunch and break times.