

20th February 2023

Dear Parents, Carers and Year 9 students,

The new term sees the welcome of the GCSE options process. For the first time, you have some autonomy over the subjects you are studying in preparation for your future choices. At the end of last term you would have had the opportunity of an online parents' evening and received a mid-year progress report. Year 9 students also had a detailed assembly outlining the procedure.

I would also like to share with you [HERE](#) our options microsite. You will find promotional videos from all Heads of Departments and also careers information. This is for you to explore all the subjects on offer at GCSE. You will also see the option blocks and the google form that will need to be completed.

As well as the microsite, on Wednesday 1st March, at 5pm-6.30pm, we are having a face to face Options information evening where parents/carers and Year 9 students can come into school and discuss with all Heads of Departments any questions/information to help further as I recognise this is an important step in your child's education and future.

Once you have made your choices for each block, please complete the form (*under the Submit Your Options tab on the micro-site*) **by 12.00pm 6th March**. You must choose a first choice and a reserve choice in every block - do not choose the same subject in the same block twice. I need to remind you that we hope to run all the courses we are offering, but on occasions some courses do not run due to low numbers.

You can also contact Ms Tangi (kendra.tangi@cleevepark-tkat.org) for any general questions regarding the process or of course myself carol.bonner@cleevepark-tkat.org.

Yours faithfully



**Senior Deputy Head
Designated Safeguarding Lead**

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