

Dear Parents & Carers,

As we move through the final term of the year we turn our attention to preparing for the next academic year. Please remember that our term starts earlier next year. Our new Year 7 will come in on 27th August for a half day. The rest of school will return on Tuesday 31st August. I hope that this will be a much more settled and “normal” year for us all. I thought I would take the opportunity to update you on some of the changes that we are implementing in our journey to success.

Staffing:

I am delighted to announce that we are fully staffed for September. We have been extremely pleased with the quality of applicants for the various positions we have advertised. There are a number of staff joining us, but I would like to bring 2 in particular to your attention:

Mr Q Naidoo: Mr Naidoo joins us as part of the senior leadership team. He also holds the role of Science Lead Practitioner for TKAT so brings a wealth of experience in his subject specialism.

Mr J Stone: Mr Stone also joins us as part of the leadership team in September. He will be leading our drive to promote and excel in Sports and the Arts.

Mobile Phones:

There is wide research around the impact that mobile phones have on our daily lives, including the education of young people. From September, mobile phones will not be allowed to be used on school grounds. I appreciate that young people have them, and that as parents you want to be able to contact them when they are travelling to and from school, but during the day there is no need for them to be used so they need to be switched off and away. If you need to contact your child urgently then please contact the school and we will ensure your child is aware.

From September, the following will apply:

1. First time: mobile phone is confiscated and collected by the student at the end of the school day
2. Second and subsequent: mobile phone is confiscated and parents will be contacted to collect the phone
3. Repeated use of mobile phone or refusal to hand over the phone: students will be placed in the IER for a day.

I hope that we can rely on your support to ensure that our young people are fully focused on lessons and face to face interaction rather than the distraction of a mobile phone. We will be talking with the students about this, but essentially if a student is on site, the phone must be out of sight.

Times of the day:

Whilst I do not intend to change the start and finish times of the day, from September we have restructured the day so that lessons start at 8.35am. We will have a 5 minute UPBEAT start to the day at 8.30am where students will be ensuring they have full equipment, correct uniform and are prepared for the day ahead.

www.cleevepark-tkat.org

Cleeve Park School, Bexley Lane
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Tel: 020 8302 6418
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Email: enquiries@cleevepark-tkat.org

Headteacher: Mrs Alex O'Donnell
Company Registration Number: 6455757



You will notice that lunchtime is slightly shorter. To address this, we will be having an external serving point for the canteen so those students who do not want to go into the canteen can purchase food outside.

Times of the Day	
8.30	UPBEAT TIME in Year zone
8.35 – 9.35	1
9.40 – 10.40	2
10.40 – 11.00	BREAK
11.00 – 12.00	3
12.00 – 1.00	4
1.00 – 1.30	LUNCH KS3 Tutor time KS4 & 5
1.30 – 2.00	LUNCH KS4 & 5 Tutor time KS3
2.00-3.00	5
3.00	FINISH

Uniform & Equipment:

I wrote to you earlier in the year to explain the slight changes to the uniform policy. It is important that students are prepared for learning with the right equipment.

Please see below:

At present, all boys are expected to wear a tie, and for girls it is optional. From September, ties will be an expectation for all students, girls and boys. Our revised dress code is on the website in detail. Whilst there are no significant changes other than the tie, I would like to draw your attention to some key points:

Skirt or Trousers	Knee length (or longer) grey kilt, not to be rolled over at the waist. Plain charcoal or black suit style trousers.
Shirt	White shirt with long or short sleeves – top button must be fastened, worn with a tie for the appropriate year group and tucked into skirt/trousers at all times.
Shoes	Plain black leather or imitation leather type shoes are required Cleeve Park school has a zero tolerance to trainers of any kind If there is a medical reason for the trainers, please contact the school and they will discuss this with you.
Socks	Plain white, black or grey socks (up to, not over, the knee) or tights.
Tie	Burgundy tie with school crest and year colour Tie must be fastened to show the year colour stripes and to the top of a buttoned shirt
Cosmetics	No face make-up, facial piercings, nail varnish, acrylic nails, false eyelashes, heavy fake tan. Natural coloured hair only. No jewellery other than a watch.

Leggings, jeans or chinos are not to be worn at any time.

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Expectations:

One of the challenges that I have set the staff at Cleeve Park is to review and update the curriculum so that we are presenting high quality and engaging lessons. We are working hard to ensure that September brings a new level of challenge in lessons. We need to be striving for the highest standards of both education and behaviour. As I explained when I arrived at Cleeve Park, I make no apologies for the expectations I have of behaviour and standards of work.

Once again, I thank you for your continued support.
Kind regards,



[Alex O'Donnell](#)

Executive Headteacher

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