



21<sup>st</sup> October 2022

Dear Parents and carers,

I would like to thank you for your ongoing support in ensuring the success of our behaviour charter. This key document is displayed around school in every classroom but also on our website since its introduction over 18 months ago. High standards and expectations are the basis of the academic achievement we all want for our school.

As a school we have significantly more positive behaviour events logged on ClassCharts than we do negative. This is reflected from the excellent behaviour for learning that the vast majority of students show every single day. It is however important to remind students of the expectations, however small, that the school has. We must also ensure that parents are aware so that they can support their children in the expected standards.

As we continue with our focus on learning, we ask that over the October break, students are prepared for their return to school by having the correct uniform and equipment.

### **Punctuality**

Students need to be in the UPBEAT line by 8.25am so we can prepare the students and get them into lessons ready to start the lesson at 8.35 prompt. Lateness means lost learning and disruption to teaching. If a student is late before 9.00 am there will be a break time detention of 15 minutes. If a student fails to attend this there will be a 30-minute detention after school. Three lates in week will mean they will be placed in the IER.

If a student is late after 9.00am they will receive a 60-minute detention on that same day, a text will be sent home to parents informing you of this.

### **Equipment**

So that students can settle down to work quickly they need to have the correct equipment: 3 pens, 2 pencils, a ruler and a scientific calculator. Failure to bring these in will lead to a school detention. If students have forgotten something they need to see their pastoral support lead during UPBEAT.

### **Uniform**

Students are expected to be in full uniform every day. This means black shoes and no trainers. A tie must be worn. If students do not wear either of these they will get a school detention. No hoodies are to be worn in school, the hoodie will be confiscated. A blazer must be worn; students cannot wear a jacket or coat instead of a blazer.

### **Jewellery, nails & make up**

Students are not permitted to wear any jewellery other than a traditional watch (students should not wear smart watches). Any jewellery items will be confiscated. Please do not allow your child to have a piercing done over the holidays with the expectations that it cannot be removed for 6 weeks.

[www.cleevepark-tkat.org](http://www.cleevepark-tkat.org)

Cleeve Park School, Bexley Lane  
Sidcup, Kent  
DA14 4JN

Tel: 020 8302 6418  
Fax: 020 8308 1571  
Email: [enquiries@cleevepark-tkat.org](mailto:enquiries@cleevepark-tkat.org)

Headteacher: Mrs Alex O'Donnell  
Company Registration Number: 7348231



We know that often during holiday times, students may have acrylic nails & lashes. Please ensure that these are removed BEFORE returning on the 7th November.

### **Electronic items**

When on site, mobile phones, air pods etc must be out of sight. If students have these out in school, they will be confiscated. Students are not permitted to make phone calls during the school day and please do not ring or text your child during the day. If there is an emergency contact the school office and they will contact the student directly.

### **Confiscations**

On the first occasion of confiscation students will be able to collect the item at 3.00pm from the main office. If any items are confiscated after that parents/ careers will need to come in and collect them.

We know that children can sometimes be quite persuasive in explaining that certain rules are not enforced or that “everyone else” does it, but I would like to reassure you that these expectations are for all students - without exception.

Thank you for your support, full cooperation means that we can all focus on ensuring student success.

**Miss Morgan**

Assistant Head teacher

**[www.cleevepark-tkat.org](http://www.cleevepark-tkat.org)**

Cleeve Park School, Bexley Lane  
Sidcup, Kent  
DA14 4JN

Tel: 020 8302 6418  
Fax: 020 8308 1571  
Email: [enquiries@cleevepark-tkat.org](mailto:enquiries@cleevepark-tkat.org)

Headteacher: Mrs Alex O'Donnell  
Company Registration Number: 7348231

