

11th December 2023

Dear Parents/Carers

Year 13 Parents' Evening - Online Appointment Booking

I would like to invite you to attend our Year 13 Online Parents' Evening (via video call) on Tuesday 19th December 2023 from 4.00-7.00pm. This remains an important evening and provides you with an opportunity to check on your child's progress and allows you to discuss any concerns you may have.

We are also offering our Year 13 students' Careers Meetings with Mrs Unger. If any Year 13 student has not secured a University/Apprenticeship or Work placement for Post 6th Form please ensure you book a separate appointment to discuss your next steps with Mrs Unger.

You should all now be familiar with the school's online appointment booking system as we previously used this last year. This system allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

The booking process is open now and will close on 19th December at midday. Should you wish to make any changes after this date please contact the school office.

Please visit <https://cleevepark.schoolcloud.co.uk/> to book your appointments. Login with the following information:

Student's Preferred Name
Student's Preferred Surname
Student's Date of Birth

Should you need any technical support please email cps-parentevents@cleevepark-tkat.org and for all other questions please contact the School Office.

Yours faithfully

K Tangi

Ms K Tangi
Raising Standards Leader for KS5

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